

Privacy Policy

1. Introduction

In the course of our business as a law firm, we may obtain certain personal information from our clients and visitors to our website. The essence of this policy is to explain how such personal information may be collected and used and your rights with respect to such information. It also states the modalities for contacting us for any questions about this policy or complaints regarding how your personal information has been handled by Lexsetters. We are committed to ensuring that our client's personal information are handled with utmost confidentiality and in accordance with extant laws and regulations on data protection and privacy. We, therefore, have a standard internal mechanism for enforcing compliance amongst staff and disciplining those who err in this regard.

2. Information We Collect About You

- 2.1. We may obtain personal information about you through the following ways:
 - a. Directly from you.
 - b. When your personal information is in the public domain.
 - c. While providing legal services to you or your organization.
 - d. When you visit our website or any of our social media platforms.
 - e. When you register to use any of our legal and related services including seminars, blogs, newsletters, etc.
 - f. When you visit our offices or attend events or interviews in the course of applying for a job with us.
 - g. When you interact with any third party content on our website or blog.
- 2.2. We may also obtain personal information about you from third parties like law enforcement agencies and other relevant statutory bodies.
- 2.3. The personal information we may obtain about you are as follows:

- a. Basic information like title, name, gender, age, employer, relationship or affiliations with an organization or person;
- b. Contact information like physical addresses, email phone number, email address, etc.
- c. IP address obtained from a visit to our website;
- d. Any confidential information provided to us by you or on behalf of our clients or generated by us in the course of providing legal services.

3. How we use your information

We do not use your personal information save as may be permitted by law, that is, if it relates to a legal obligation, with your consent to such use or your employer has obtained your consent to disclose your information with us, it is necessary for the performance of a contract with you or your employer. We will therefore only process your personal information in the following circumstances:

- a. where we have expressly obtained your consent to use your data for a particular purpose or you gave your consent to your employer to share your data with us;
- b. in compliance to a statutory/legal obligation;
- c. for the execution of a contract either directly with you or your employer;
- d. in actualization of an interests, but subject to the protection of your privacy rights, such as marketing or provision of legal services directly to you,
- e. recruitment purposes;
- f. analysis, evaluation, review and collation of information in order to determine legal issues and potential disputes, provide legal advice and prepare or comment on opinions, memoranda, agreements, correspondence, reports, publications, documents relating to legal proceedings and other documents and records;
- g. transfer of information to our Service Providers and other third parties;

4. Retention of Personal Data

We shall only retain and store personal data for the period for which the data is required to serve its primary purpose or a legitimate interest or for the period

required to comply with an applicable legal or regulatory requirement, whichever is longer.

5. Disclosure to Third Parties

Your personal data may be shared with our associates and service providers, for legitimate business purposes, in accordance with applicable law. We may also disclose your personal data in the following circumstances:

- a. if required by law;
- b. if required by legal and regulatory authorities, upon request, or for the purposes of reporting any actual or suspected breach of applicable law or regulation;
- c. third party operators (including, but not limited to, data processors such as providers of data hosting services and document review technology and services);
- d. where it is necessary for the purposes of, or in connection with, actual or threatened legal proceedings or establishment, exercise or defense of legal rights;
- e. to any relevant party for the purposes of the prevention, investigation, detection or prosecution of criminal offences or the execution of criminal penalties, including, but not limited to, safeguarding against, and the prevention of threats to, public security;
- f. to any relevant third party acquirer(s), in the event that we sell or transfer all or any portion of our business or assets (including, but not limited to, in the event of a reorganization, dissolution or liquidation); and
- g. to any relevant third party provider, where our Website uses third party advertising, plugins or content.

In the event that we engage a third party operator to process any of your personal data, we recognise that any operator who is in a foreign country must

be subject to a law, binding corporate rules or binding agreements which provide an adequate level of protection similar to the Nigerian Data Protection Regulation 2019.

6. Third party sites

Our website contains links to other sites which are controlled by third parties. We advise that you review the privacy policies of these other sites and we do not accept any responsibility for their use of your personal data for any purpose.

7. Your Legal Rights

You have rights to access your personal data and to ask us to rectify, erase and restrict the use of, your personal data. You also have rights to object to your personal data being used, to ask for the transfer of personal information you have made available to us and to withdraw consent to the use of your personal information.

Please contact us via info@lexsetters.com if you are desirous of exercising any of these rights.